

HCPC Registered Podiatrists & Foot Health Practitioners 2 Beehive Lane Chelmsford Essex, CM2 9SX 01245 269069 www.chelmerfootcare.co.uk

## **Cancellation Policy**

## All appointment types with the exception of Nail Surgery

Appointment reminders are sent by text or email 5 and 2 days prior to your appointment.

We require a notice period of 24 hours or more if you want to cancel your appointment with us.

Failure to cancel within 24 hours will result in a charge. The charge will be the fee for the appointment booked.

Nail surgery appointments require 3 days notice. Failure to cancel prior to 3 days of your appointment date will result in a charge of 50% of the surgery fees.

If you are unable to pay in person, you can be sent a link via email or text allowing you to pay securely online.

You can cancel by calling reception on 01245 269069. If the line is busy, please leave a message. If you are cancelling an appointment for a Saturday on the same day, please email <a href="info@chelmerfootcare.co.uk">info@chelmerfootcare.co.uk</a> to cancel. If you have booked your appointment online, you can cancel by signing in to the online booking portal.